

STANDARD OPERATING PROCEDURES RISK MANAGEMENT

At Addison Executive Housing we strive to provide a top tier solution to your housing needs while protecting and stewarding your home at the highest level.



Client Screening & Signed Contracts

To ensure the safety, security, and proper use of our properties, Addison Executive Housing requires all guests to successfully complete identity verification and standard pre-arrival eligibility checks prior to being granted access. Guests are also required to review and acknowledge all applicable company policies and property-specific house rules. .



Trip Confirmation

Addison Executive Housing Properties will validate the clients travel plans and reasons for their stay in our selected inventory.



Payment Verification

Addison Executive Housing Properties procures all payments prior to the stay of the client, further verifying the clients validity.



Smart Lock

Addison Executive Housing Properties equips all inventory with smart lock technology with the capability to remote lock doors and customize guest access codes.



Security Cameras

Addison Executive Housing Properties equips all homes with security cameras at the exterior entrances of the home. We have 24 hour surveillance on whom is entering and exiting the home.



Less Wear and Tear

Addison Executive Housing maintains properties through weekly inspections, professional cleaning, and prompt maintenance, ensuring each home remains in top condition. Because our guests typically stay for mid-term periods, properties experience less continuous occupancy and lower long-term wear compared to traditional long-term rentals. Combined with our proactive oversight, this approach helps prevent damage, maintain fixtures and finishes, and preserve the property's overall value.



Smart Plumbing

We install a non invasive monitoring system that allows for remote management of the water in the home. Is there a leak? We know about it instantly and can remotely turn off the water



Guaranteed Rent

Addison Executive Housing represents guaranteed monthly rent with autopay when you lease to us. Just like your electricity bill - automatic payments, no late fee worries or questions. We take owning passive rental property to a new level.



Zero Vacancy & Eliminated Turnover

Addison Executive Housing helps landlords maintain consistent occupancy while reducing the costs and inconveniences of tenant turnover. Through extended stays and proactive management, we minimize vacancies, eliminate frequent deep cleaning and repainting, and remove the risk of unreliable tenants. Our ultimate goal is to become the landlord's final tenant, providing long-term stability and the potential to manage additional properties under the same model



Integrity of Landlord & Neighbor Relationships

Our relationships with our landlord and neighbors are very important and a core competency to us. We introduce ourselves personally to the neighborhood so that if we are ever needed, there is no question on how to reach us. As much as we pride ourselves in stewarding our homes, we take equal pride in our business relationships.